

BABY DAYCARE

49 Stefanus Street Ridgeway Johannesburg 2091
Tel: 011 433 4040 / 0829254726

Starting Date: _____

Child Name: _____ Surname: _____

Known as: _____ Male/Female: _____

Date of birth: _____

Residential Address: _____

Mother's Details:

Name and Surname: _____

ID Num: _____

Home Tel: _____ Cell: _____

Work Tel: _____ Email: _____

Occupation: _____ Company: _____

Father's Details:

Name and Surname: _____

ID Num: _____

Home Tel: _____ Cell: _____

Work Tel: _____ Email: _____

Occupation: _____ Company: _____

To be Collected by Name: _____ Tel: _____

(Please note if this changes please inform us in advance)

For Emergencies (if parents not available):

Family Member: Mr/Mrs _____

(C) _____ (H) _____

Family/Friend (not staying with you): Mr/Mrs _____

(C) _____ (H) _____

Medical Information:

Allergies / Illnesses: _____

Doctor's Name: _____ Tel: _____

Medical Aid: _____ Medical Aid No.: _____

Please note: Should any of the above information change please notify us immediately.

Required Documents to be attached:

- Birth Certificate
- Immunisation Card
- ID of parents
- 2 ID Photos of child
- Proof of residence

Rules and Regulations

1. Ages 6 months to 4 years.
3. Operating Hours from **06:30** to **17:30** - **Monday** to **Friday**
Overtime: An additional fee of R50 will be charged for **every** 15 mins late.
4. **Fees:**
 - **Registration Fees:** R250 (non-refundable)
 - **Monthly Fees:**
 - Full Day: R1650
 - Half Day: R1100
 - No Cash / Cheques accepted. Please request for banking details in person. Use **child's name** as **reference**
5. All Fees must be paid in advance on or before the 1st of every month. Full fees must be paid even during holidays **including December** as it is calculated over a 12-month period. Monthly Fees will increase annually.
6. One months' notice must be given if your child is leaving the day-care. No refund will be given.
7. Sick Children:
 - The day-care reserves the right to decide whether a child may or may not attend for health reasons.
 - The day-care must be notified of any illnesses and it is advisable to keep you child at home when ill.
8. The principal and all staff will not be held responsible for any loss/damages to any property or injury to your child due to accidents or any other incidents during the entire period of attendance. However, we must stress that Baby Day-care and its staff will take the usual good care of your child.
9. Parents will be responsible for any medical fees for your child if an incident arises.
10. All clothing and any personal belongings must clearly be marked.

I hereby confirm having read and understood the above and agree to all terms listed.

Signature

Date

Toiletries

Per Term:

- **4 toilet rolls**
- **2 large wet wipes**
- **2 soap (face)**
- **2 boxes tissues**
- **1 body lotion**

Daily:

- **Nappies to last the entire day**
- **Formula**
- **Specialised food (if applicable)**
- **Set of clean clothes**
- **Face cloth**